



Okanogan Conservation District

1251 S. Second Ave, Room 102

Okanogan, WA 98840

TO: The Record
SUBJECT: May 3, 2016 Board of Supervisors Meeting
LOCATION: Okanogan Conservation District office, Okanogan, WA
FROM: Kirstie Bickford, Conservation Educator, with assistance from Kim Simpson, District Treasurer

PRESENT:

Ivan Oberg, Chair	Terri Williams, Conservation Planner
Jerry Asmussen, Vice Chair	Zach Day, Natural Resource Technician
Albert Roberts, Auditor	Mindy Widell, Natural Resource Technician
Gerri Oberg, Associate Supervisor	Allisa Carlson, Conservation Planner
Randy Kelley, Associate Supervisor	Amy Martin, Conservation Planner
Craig Nelson, District Manager	Kirstie Bickford, Conservation Educator
Kim Simpson, District Treasurer	Sam Israel, Public
Bob Clark, Technical Program Coordinator	Sarah Troutman-Zahn, NRCS
Kirsten Cook, Conservation Educator	Dale Swedberg, WA Dept. of Fish & Wildlife
Leslie Michel, Soil Scientist	

Meeting Call to Order: Ivan Oberg called the meeting to order at 6:00 PM.

Agenda: Craig Nelson asked to remove Emergency Fire Recovery Program Funding Guidelines Comments from “Old Business” and Fire Prioritization from “New Business.” Jerry Asmussen moved to approve the agenda as presented. Albert Roberts seconded the motion and the motion passed unanimously.

Approval of Minutes: Jerry Asmussen moved to approve the April 2016 minutes as written. Albert Roberts seconded the motion and the motion passed unanimously.

Treasurer's Report #756, which covers the checking account activity from April 6, 2016 to May 3, 2016, inclusive was presented for the Board's approval. The following vouchers/checks are approved for payment: Payroll direct withdrawals on 4-20-16 totaling \$13,314.79, voucher (check) numbers; 10529 - 10549 totaling \$88,091.91, direct withdrawals on 4-6-16 totaling \$1,500.00, on 4-7-16 totaling \$4,888.46, on 4-14-16 totaling 6,890.77, on 4-21-16 totaling \$1,500.00, on 4-21-16 totaling \$11.00, on 4-22-16 totaling \$64.16, on 4-22-16 totaling \$432.11, on 4-22-16 totaling \$517.00, on 4-22-16 totaling \$21.49, on 4-22-16 totaling \$308.15 on 4-22-16 totaling \$13.99, on 4-22-16 totaling \$225.00, on 4-26-16 totaling \$4,757.26, on 4-29-16 totaling \$1,262.38, on 4-29-16 totaling \$1,780.29, on 4-29-16 totaling \$19.97, and transfers to savings of \$1,925.00. The deposits totaled \$98,142.13, expenditures totaled \$127,523.73. Albert Roberts moved to approve Treasurer's Report #756 as presented. Jerry Asmussen seconded the motion and the motion passed unanimously.

Contracts & Conservation Plans:

Cooperation Technical Partnership Scope of Work – Craig explained that Cooperating Technical Partnerships (CTP) is a FEMA grant, which Kirsten Cook has taken the lead on. Craig informed that FEMA would like us to apply for \$100,000. He said that the application is due in June and funding would be available in October 1 but that it is possible to pull out after submission with no consequences. Jerry Asmussen suggested discussing this again with the Board closer to the submission date.

Natural Resources Conservation Service (NRCS): Sarah Troutman-Zahn explained the new task order process in which NRCS signs directly with WSCC who then contracts out to Conservation Districts. She expressed concerns with Districts being left out of the loop on decisions. She informed that the Emergency Watershed Protection (EWP) is moving forward and that they are unsure of what to do with the extra money, as they received \$4 million Federal and over \$1 million State funds, and currently have plans for using only around \$250,000.

Sarah explained that the first rounds of contracts for the Environmental Quality Incentives Program (EQIP) are developed and will hopefully be ranked by the end of May. She said that the Air Quality Initiative has been very popular. She informed that they did not receive enough applications for Joint Chiefs forestry funding to use funds this year. Sarah announced that salmon recovery funding is upcoming and that they are looking at fish barrier removal projects. She said that in the last round almost everyone made it through the eligibility process. Sarah explained that they are still working on the Conservation Stewardship Program (CSP). She announced the hiring of Dawn Eisenbraun as their program assistant.

Agency Reports:

Washington State Department of Fish and Wildlife (WDFW), Dale Swedberg reported that the final two members of the burn team were hired yesterday and that Sam Israel is on the team. He explained that they are doing controlled burns in Chesaw after which they will start working on burning 2,000 acres in Sherman Creek.

Public Report: – Jerry Asmussen reported that there is an opening for a Vocational Agriculture teacher in Tonasket High School.

Old Business

Rates and Charges Discussion – Craig Nelson reported that he met with FCS Group to go through the annual plan, workload, and costs by goal and land use. He explained that they agree there is justification to ask for the full amount. He said that the Board needs to set an amount to use for the draft proposal and public hearings. Craig would like to see about \$150,000 for the total of Rates and Charges. Albert Roberts moved to set the approximate budget amount for the proposed Rates and Charges to \$160,000. Jerry Asmussen seconded the motion and the motion passed unanimously.

Annual Plan of Work Approval – Craig Nelson informed the board that no comments were received on the District's Draft Annual Plan of Work for Fiscal Year 2017. He recommended that the Board approve the draft as presented last month as the Okanogan Conservation District Fiscal Year 2017 Annual Plan of Work. Albert moved that the Annual Plan of Work be approved. Jerry Asmussen seconded the motion and the motion passed unanimously.

Mariah Cornwoman Cost Share Contract – Amy Martin reported on the updated plan, which would avoid previously-identified problems and amount to around \$4,000. Jerry Asmussen moved to approve the updated Mariah Cornwoman cost share contract. Albert Roberts seconded the motion and the motion passed unanimously.

April/May Monthly Plan – Kim Simpson noted that the Board of Supervisor Officer positions for the new year will need to be selected at the Board meeting in June, which will be held in the Soils Room. She also informed that staff will be in Leavenworth for WADE training June 13-15.

Other Old Business – There was no other old business.

New Business

Annual Financial Report – Kim Simpson presented the Annual Financial Report. Jerry Asmussen moved to approve the 2015 Annual Financial Report. Albert Roberts seconded the motion and the motion passed unanimously.

Interagency BAER Team Sponsorship – Craig Nelson reported that he and Mark Clark agree that WSCC perpetuate the Burned Area Emergency Response (BAER) team and bring on BAER teams as needed throughout the state. Craig expressed the desire to attend the upcoming WSCC meeting in Goldendale with the Washington State University (WSU) intern in order to present. Jerry Asmussen moved to allow Craig Nelson and the WSU intern to attend the WSCC board meeting in Goldendale. Albert Roberts seconded the motion and the motion passed unanimously.

Surface Irrigation Water Meter Cost-share Program – Craig Nelson reported that WSCC was given money for surface irrigation water meters and technical assistance. Jerry Asmussen moved to have Okanogan CD offer the Surface Irrigation Water Meter cost share program to cooperators. Albert Roberts seconded the motion and the motion passed unanimously.

Figlenski Ranch Conservation Easement Letter of Support – Craig Nelson explained that Conservation Northwest is requesting a letter of support for a conservation easement on Figlenski Ranch. He said that the National Fish and Wildlife Foundation (NFWF) will provide the funds and that the preproposal is due May 18, 2016. Albert Roberts moved to offer a letter of support for the Figlenski Ranch Conservation Easement. After discussion it was decided to table this item until month.

Other - There was no other new business.

Ivan Oberg adjourned the meeting at 7:43 PM.

Summary of Motions

Jerry Asmussen moved to approve the agenda as presented. Albert Roberts seconded the motion and the motion passed unanimously.

Jerry Asmussen moved to approve the April 2016 minutes as written. Albert Roberts seconded the motion and the motion passed unanimously.

Albert Roberts moved to approve Treasurer's Report #756 as presented. Jerry Asmussen seconded the motion and the motion passed unanimously.

Albert Roberts moved to set the approximate budget amount for the proposed Rates and Charges to \$160,000. Jerry Asmussen seconded the motion and the motion passed unanimously.

Albert moved that the Annual Plan of Work be approved. Jerry Asmussen seconded the motion and the motion passed unanimously.

Jerry Asmussen moved to approve the updated Mariah Cornwoman cost share contract. Albert Roberts seconded the motion and the motion passed unanimously.

Jerry Asmussen moved to approve the 2015 Annual Financial Report. Albert Roberts seconded the motion and the motion passed unanimously.


Jerry Asmussen moved to allow Craig Nelson and the WSU intern to attend the WSCC board meeting in Goldendale. Albert Roberts seconded the motion and the motion passed unanimously.

Jerry Asmussen moved to have Okanogan CD offer the Surface Irrigation Water Meter cost share program to cooperators. Albert Roberts seconded the motion and the motion passed unanimously.

Albert Roberts moved to offer a letter of support for the Figlenski Ranch Conservation Easement. After discussion it was decided to table this item until month.


Ivan Oberg
Chair

Date


Kirstie Bickford
Conservation Educator

Date