



# Okanogan Conservation District

1251 S. Second Ave, Room 102

Okanogan, WA 98840

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## DRAFT

**TO:** The Record  
**SUBJECT:** August 6, 2015 Board of Supervisors Meeting  
**LOCATION:** Okanogan Conservation District office, Okanogan, WA  
**FROM:** Kim Simpson, District Treasurer

### **PRESENT:**

Ivan Oberg, District Chair	Leslie Michel, Soil Scientist
Albert Roberts, District Auditor	Zach Day, Natural Resource Technician
Lorah Super, Supervisor	Mindy Widell, Natural Resource Technician
Geri Oberg, Associate Supervisor	Allisa Carlson, Conservation Planner
Craig Nelson, District Manager	Amy Martin, Conservation Planner
Kim Simpson, District Treasurer	Mike Baden, WSCC
Bob Clark, Technical Program Coordinator	Isaac Bickford, NRCS
Kirsten Cook, Conservation Educator	Jason Freeman
Terri Williams, Conservation Planner	

**Meeting Call to Order:** Ivan Oberg called the meeting to order at 6:00 PM.

**Agenda:** District staff asked to add a Curtis/Cardno Contract Amendment to ‘Review, Approve and Sign Contracts and Conservation Plans’, and to remove Credit Card Policy and Limits from New Business. Lorah Super moved to approve the agenda. Albert Roberts seconded the motion and the motion passed unanimously.

**Approval of Minutes:** Albert Roberts moved to approve the July 2015 minutes. Lorah Super seconded the motion and the motion passed unanimously.

**Treasurer's Report #747,** which covers the checking account activity from July 4, 2015 to August 6, 2015, inclusive was presented for the Board's approval. The following vouchers/checks are approved for payment: Payroll direct withdrawals on 7-17-15 totaling \$13,005.10, payroll direct withdrawals on 8-5-15 totaling \$12,521.16, voucher (check) numbers; 10278 - 10310 totaling \$53,737.89, direct withdrawals on 7-7-15 totaling \$4,629.66, on 7-9-15 totaling \$113.16, on 7-14-15 totaling \$524.30, on 7-15-15 totaling \$4,334.74, on 7-16-15 totaling

\$166.06, on 7-16-15 totaling \$1,375.00, on 7-21-15 totaling \$4,835.18, on 7-21-15 totaling \$934.79, on 7-21-15 totaling \$243.00, on 7-21-15 totaling \$1,697.49, on 7-21-15 totaling \$21.64, on 7-21-15 totaling \$6.48, on 7-22-15 totaling \$17.58, on 7-31-15 totaling \$2,362.07, on 7-31-15 totaling \$2,008.92, on 7-31-15 totaling \$333.40, on 8-3-15 totaling \$200.00, on 8-6-15 totaling \$1,375.00, on 8-6-15 totaling \$166.06 and transfers to savings of \$310,785.00. The deposits totaled \$820,545.22, expenditures totaled \$415,393.68. Albert Roberts moved to approve Treasurer's Report #747 as presented. Lorah Super seconded the motion and the motion passed unanimously.

**Supervisor Reports:**

**Lorah Super** – Lorah reported that her family had a visit from a Pateros Rescue fire crew boss that had been involved with fighting the Carlton Complex Fire. They are working on mapping water points in the watershed to provide to the fire department. Some of her neighbors are upset about the damage done to their road caused by the many dump trucks that brought rock in for Emergency Watershed Protection projects. The damage is bad enough that rescue may be reluctant to come in. Lorah announced that she was invited to a meeting with the governor where she will wear her conservation district hat.

**Albert Roberts** – Albert reported that not much has changed since last time. Haying and watering without fire.

**Ivan Oberg** – Ivan shared a brochure, "Prevent Runoff and Soil Sealing" he received, that suggested a new technology of spreading water sprinklers out on center pivots to reduce the impact of water application.

**Associate Supervisor Reports:**

No associate supervisor presentations.

**District Manager and Staff Reports:**

Craig Nelson reported on the Salmon Recovery Funding Board project rankings. There were only two projects for the Okanogan County and they ranked first and third in North Central Washington. He stated that the Citizens Advisory Committee needs to decide when projects are worth the cost or should just not be completed. He added there will be significantly less money for projects next year.

Craig informed that the State of Washington has funded the Voluntary Stewardship Program (VSP) programs for 31 counties. The Washington State Conservation Commission (WSCC) will distribute the funds to each county. The counties have two years to develop and implement the plan. He added that there is an opportunity for Conservation Districts to be involved, but will need to be invited by their counties.

Craig reported that the WSCC will hold a policy meeting in Ellensburg next week where they will discuss the VSP and other policy issues. The WSCC is seeking input from the Districts for this meeting. Craig also shared a letter of commendation for Bob Clark from the Washington Association of Conservation Districts Plant Material Center, thanking him for his years of

service. Craig announced that Bob will be acting manager while he is gone on vacation next week.

Craig informed that the district will need to host two tours. One is for the State Conservation Resource Management (CRM) task force, showing the Carlton Fire and how CRM is playing out in recovery. The task force will have a meeting at the Sun Mountain Lodge in the evening of September 22, 2015 and the tour will be held on the next day. We have been asked to invite local agencies, ranchers and news media. The other tour, on October 8, 2015, will be with legislators, showcasing the Carlton Complex Fire and its damage, what we have accomplished and interaction with landowners.

Lorah Super discussed the brochure that the Long Term Recovery Group published, claiming that they did all the work on the Carlton Complex Fire recovery. She feels a need for a letter to be sent to their board. She also had a question regarding Benson Creek and whether it was still on the radar for funding. Craig Nelson explained that the staff is working on a plan and need to come to an agreement. Lorah also showed concern regarding weed control and how it works. She requested a report on what was done and how affective it was.

Kirsten Cook announced that the District will receive more funding for Firewise from the North Central Washington Community Foundation. She reported that she is going forward with the Joint Chiefs proposal for fire reduction on private lands. Kirsten is also working on decals for the District vehicles and a new brochure for landowner assistance. Kirsten reminded everyone that the Okanogan County Fair will be next month and passed around the signup sheet.

Leslie Michel thanked the board for her new Surface and stated that it is very helpful with her work.

#### **Contracts & Conservation Plans:**

**Interlocal Agreement with Palouse Rock Lake Conservation District** –Craig Nelson and Leslie Michel reported that this agreement is necessary for cooperation and funding for contributions to work being done on soil health projects. Albert Roberts moved to approve the interlocal agreement with Palouse Rock Lake Conservation District. Lorah Super seconded the motion, and the motion passed unanimously.

**Curtis/Cardno Construction Project Contract Amendment** – Craig Nelson explained the need to amend the current contract agreement, adding the construction, implementation and oversight of the design in the amount of \$67,000. Albert Roberts moved to authorize Ivan Oberg to sign the Curtis/Cardno Construction project contract amendment. Lorah Super seconded the motion, and the motion passed unanimously.

**Natural Resources Conservation Service (NRCS):** Sarah Troutman-Zahn was not able to attend due to a quarterly leadership meeting this week. Isaac Bickford, NRCS Soil Conservationist from Okanogan, presented Sarah's written report. The Environmental Quality Incentives Program (EQIP) application deadline has been extended to October 16, 2015.

**Agency Reports:**

**Mike Baden, Washington State Conservation Commission (WSCC)** – Mike informed that the WSCC is still trying to get the Non-Shellfish funding authorization letters out to Districts. He announced that the top two District projects will be funded and cultural resources for those projects will be provided. He asked the supervisors to complete the needs assessment, earlier sent out by WSCC and WACD before the end of August. Mike reported that Bill Eller is working on some changes to the supervisor elections and appointments process. There is a webinar on September 18<sup>th</sup> to go over the changes. Mike added that the Commission (via Ray Ledgerwood) is seeking comments on the Good Governance process. Mike also reported that 14 pre-proposals for Regional Conservation Partnership Program (RCPP) were submitted in Washington State with four of those being national pot proposals. Letters seeking full proposals are scheduled to come out in September. He informed that Conservation Districts can use the Washington State Department of Enterprises services for free. Mike thanked Craig Nelson for mentoring the new Pend Oreille Conservation District manager, David Marcell.

**Public Report:**

There were no public comments.

**Old Business**

**August/September Monthly Plan** – It was determined that the Carlton Legislator tour in October and the CRM tour in September should be added to the plan.

**Other Old Business** – There was no other old business.

**New Business**

**WACD Annual Dues** – There was discussion about paying WACD Dues. The board asked that the payment be delayed one more month and Craig Nelson was asked to develop plan for the next board meeting.

**WACD Area Meeting Location and Catering** – Kim Simpson reported that she has been looking for a location to hold the meeting. Options include Howard's On the River in Pateros (\$350 for room rental plus meal), fairgrounds Agri-Plex (\$350 for the room plus meal), and the 12 Tribes Casino. The 12 Tribes Casino would provide the room for free and a meal would be \$16.00. Lorah Super moved to approve using the 12 Tribes Casino for the WACD NCW Area meeting after Kim Simpson checked out the location and found room satisfactory. Albert seconded the motion and the motion passed unanimously.

**WACD Resolutions** – The board was reminded that it is time to get working on the resolutions so that we would have time to review and revise the wording and make sure an identical resolution isn't already on the books before the area meeting in October.

**Executive Session: Personnel Evaluations** – The board entered Executive Session at 7:55 PM for a duration of 25 minutes to discuss the performance evaluations of Zach Day, Mindy Widell, Amy Martin, and Allisa Carlson. The board came out of executive session at 8:20 PM.

**Other New Business** – Albert moved to increase Zach Day and Mindy Widell’s hourly wage by \$.50 an hour, to change Mindy’s employee status to regular, adding all benefits and to allow Allisa Carlson and Amy Martin the use of vacation pay. Lorah Super seconded the motion and the motion passed unanimously.

Ivan Oberg **adjourned** the meeting at 8:25 PM.

**Summary of Motions**

Lorah Super moved to approve the agenda. Albert Roberts seconded the motion and the motion passed unanimously.

Albert Roberts moved to approve the July 2015 minutes. Lorah Super seconded the motion and the motion passed unanimously.

Albert Roberts moved to approve Treasurer’s Report #747 as presented. Lorah Super seconded the motion and the motion passed unanimously.

Albert Roberts moved to approve the interlocal agreement with Palouse Rock Lake Conservation District. Lorah Super seconded the motion, and the motion passed unanimously.

Albert Roberts moved to authorize Ivan to sign the Curtis/Cardno Construction project contract amendment. Lorah Super seconded the motion, and the motion passed unanimously.

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Ivan Oberg, Chair

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Date

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Kim Simpson, District Treasurer

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Date