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TO: The Record
SUBJECT: April 5, 2012 Board of Supervisors Meeting
LOCATION: USDA Service Center, Okanogan, WA
FROM: Laura Clark, Administrative Program Coordinator

PRESENT:

Ivan Oberg, Chair	Jerry Asmussen, Vice Chair
Albert Roberts, District Auditor	Lorah Super, Member
Gerri Oberg, Assoc. Supervisor	Craig Nelson, District Manager
Bob Clark, Technical Program Lead	Laura Clark, Admin. Program Lead
Kim Simpson, District Treasurer	Terri Williams, Conservation Planner
Kirsten Cook, Conservation Educator	Randy Kelley, NRCS

Regular Meeting Call To Order: Ivan Oberg called the meeting to order at 6:00 PM.

Agenda: The agenda was presented. Add: Contracts – Health Care Authority, Bureau of Land Management, Rapid Watershed Assessment, and BPA Screening. New Business – MRSC Small Works Roster. Lorah Super made a motion to approve the agenda as changed. Albert Roberts seconded the motion and the motion was passed.

Approval of Minutes: Ivan Oberg asked for comments on the **March 1, 2012 minutes**. Albert Roberts made a motion to approve the March 1, 2012 minutes as written. Lorah Super seconded the motion and the motion was passed.

Treasurer's Report #707, which covers the checking account activity for March 2, 2012 to April 5, 2012, inclusive was presented for the Board's approval. The following vouchers/checks are approved for payment:

Payroll direct withdrawals; on 3-2-12 totaling \$8,636.42,
Payroll direct withdrawals; on 3-19-12 totaling \$8,446.85,
Payroll direct withdrawals; on 4-3-12 totaling \$8,414.38,
Voucher (check) numbers; 9535 to 9556 totaling \$21,624.96,
Direct withdrawals on 3-2-12 totaling \$11.31, on 3-6-12 totaling \$120.00, on 3-6-12 totaling \$2,580.04, on 3-9-12 totaling \$2,771.18, on 3-16-12 totaling \$12.60, on 3-22-12 totaling \$2,580.04, on 3-23-12 totaling \$154.26, on 3-23-12 totaling \$30.00, on 3-23-12 totaling \$8.70, on 3-23-12 totaling \$289.84, on 3-23-12 totaling \$179.59, on 3-23-12 totaling \$120.00, on 3-23-12 totaling \$192.06, on 3-30-12 totaling \$229.74, on 4-2-12 totaling \$12.60, and on 4-4-12

totaling \$189.56, and on 3-14-12 a transfer of \$1,500.00 to the savings account, and deposits totaling \$62,162.45. Albert Roberts made a motion to approve Treasurer's Report #707 as written. Lorah Super seconded the motion and the motion was passed.

Albert Roberts made a motion to close our **Local Governmental Investment Pool** account. Lorah Super seconded the motion and the motion was passed.

Supervisor Reports: Lorah Super stated the **Wild Game Feed**, benefitting the Outfitters and Guides, was highly successful. The **Alder Mill** received a stop work order. Lorah went to the Methow Valley **Ag Tourism** class and found it was good information and well attended. Trout Unlimited has an **open position** for irrigation efficiency.

Albert Roberts went to the Okanogan **Ag Tourism** class, which had 12 people in attendance. The next class is scheduled for April 13, 2012 from 6:00 PM to 9:00 PM. The **Cultivating Success** sessions are going well. **Goat Day** is April 28, 2012. The **Wolf Task Force** information paper is nearly ready. The **Rates and Charges** legislative bill passed. The state budget is still unknown. Dale Swedberg from the WA Department of Fish and Wildlife (WDFW) is looking for a support letter for the **Sinlahekin Prescribed Fire**. Dale also needs assistance with making political contacts to gain support for prescribed fire activities.

Jerry Asmussen stated how good it was to see the **Snow Survey** showing promise for our water supply this year.

Ivan Oberg stated that he has noticed a lot more **robins** this year and that they are staying much longer than normal.

Associate Supervisor Reports: There were no associate supervisor reports.

District Manager's Report: Craig Nelson advised our application to the Commission for a **rapid watershed assessment** was approved and ranked third on their list of projects. This project will be an addendum to our Commission contract. The plans are to create a small stakeholders group in May in order to proceed and accomplish this work by fall. There was a discussion regarding transferring **water rights** out of a watershed. It was determined that we would develop a white paper and standard letter of response to Ecology regarding our position that water rights should not be transferred out of a watershed. Craig researched our need to have a policy regarding the use of **personal credit cards** for District expenses. It was found that we did not need a new policy since our purchase process policy covered any issues on this process.

Bob Clark advised that **WDFW** are planning to keep any newly acquired land in agriculture. There is also discussion regarding saving **water rights** not being used, i.e. corners on pivot irrigation tracts that do not get watered.

Jerry Asmussen asked about the issue of **beavers** in Bonaparte Creek. It was discussed that whether or not there were too many beavers should be determined by a wildlife expert.

Contracts & Conservation Plans

Lorah Super made a motion to approve the Memorandum of Agreement with Skagit Conservation District to fund \$10,000 for **Firewise** efforts from April 1, 2012 to March 31, 2012. Jerry Asmussen seconded the motion and the motion was passed.

Albert Roberts made a motion to approve the Interlocal Agreement with the **Health Care Authority**, which is an annual updating process. Jerry Asmussen seconded the motion and the motion was passed.

Albert Roberts made a motion to approve the **Public Employees Benefits Board** Memorandum of Agreement, which is an annual updating process. Jerry Asmussen seconded the motion and the motion was passed.

Albert Roberts made a motion to approve the **Bureau of Land Management** Cost Share contract for \$9,000 to address a wetland project. Lorah Super seconded the motion and the motion was passed.

Lorah Super made a motion to approve the **Rapid Watershed Assessment** contract for \$41,364. Jerry Asmussen seconded the motion and the motion was passed.

Jerry Asmussen made a motion to approve the **Colville Confederated Tribes Fish Screen** contract to upgrade eight screens in seven locations. Albert Roberts seconded the motion and the motion was passed.

Agency Reports:

Natural Resources Conservation Service: Randy Kelley advised that the **building lease** will expire on December 31, 2012 and a new sub-lease will have to be negotiated. There will be someone here on May 3, 2012 to discuss options on the sub-lease negotiation. Randy announced that he will be **retiring** on June 29, 2012. Harold Crose will be asking all conservation district Board of Supervisors within Randy's jurisdiction to have one supervisor on the selection committee to hire Randy's replacement. Harold will be at the May Board meeting. There is \$540,000 to fund resting acreage within **sage grouse habitat** and remove raptor perches. The application period is April 8, 2012 to May 18, 2012 and pays \$1.90 per acre. Randy shared the Snow Survey with the group. Randy brought one **conservation plan** for the Board's signature.

Old Business

Kirsten Cook advised the Board the planning for the **2012 Washington State Envirothon** event is going well. She is having a hard time securing volunteers for the event. She is now contacting a variety of non-profits and organizations to see if she can get additional volunteers. She also is still looking for a guest speaker to present on Low Impact Development.

Kim Simpson indicated the **Schedule 22** internal audit review process needed to be conducted. It was determined to have that activity done on April 26, 2012 at 10:00 AM.

Albert Roberts made a motion to approve the **FY 2013 Annual Plan of Work**. Lorah Super seconded the motion and the motion was passed.

Task List

#13 – **HUC for Rapid Watershed Assessment** - completed

#14 – **Wildlife Corridor support letter** – final project not yet defined, so on hold

Add: Sending a **thank you letter** to Ralph Longanecker for his years of support and dedication to our District.

Public Comments: No public comments were given.

New Business

Craig Nelson presented the Commission's request to establish our **top resource priorities** and the application for funding them. After some discussion, it was determined that our priorities were: 1) #19 – Plant health and weeds, 2) #48 – Degraded plants – wildfire and excess biomass, and 3) #10 – Sediment in surface water. The first two priorities will have approximately the same amount of funding and the third priority will receive a small remaining amount.

The Board received a current copy of **RCW 89.08**. Sections 210 and 220 were reviewed in full and the remaining document will be covered by each Board Supervisor before the next meeting.

Albert Roberts made a motion to approve **District Policy 2-14 Asset Management**. Jerry Asmussen seconded the motion and the motion was passed.

Lorah Super made a motion to register for the **MRSC Small Works Roster** for contracting, after answering our remaining questions, which has an annual fee of \$100 to \$120. Jerry Asmussen seconded the motion and the motion was passed.

Ivan Oberg **adjourned** the meeting at 8:30 PM.

Summary of Motions

Lorah Super made a motion to approve the agenda as changed. Albert Roberts seconded the motion and the motion was passed.

Albert Roberts made a motion to approve the March 1, 2012 minutes as written. Lorah Super seconded the motion and the motion was passed.

Albert Roberts made a motion to approve Treasurer's Report #707 as written. Lorah Super seconded the motion and the motion was passed.

Summary of Motions (continued)

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Ivan Oberg, Chair

Date

Laura Clark, Admin. Prog. Coord.

Date