



1251 2nd Avenue South — Room 101, Okanogan, WA 98840
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TO: The Record
SUBJECT: July 5, 2012 Board of Supervisors Meeting
LOCATION: USDA Service Center, Okanogan, WA
FROM: Kim Simpson, District Treasurer

PRESENT:

Ivan Oberg, Chair
Albert Roberts, District Auditor
Kim Simpson, District Treasurer
Gerri Oberg, Associate Supervisor
Randy Kelly, NRCS

Jerry Asmussen, Vice Chair
Craig Nelson, District Manager
Bob Clark, Technical Coordinator
Terri Williams, Conservation Planner

Regular Meeting Call To Order: Ivan Oberg called the meeting to order at 6:00 PM.

Agenda: The agenda was presented. Albert Roberts moved to approve the agenda as presented. Jerry Asmussen seconded the motion and the motion passed unanimously.

Approval of Minutes: Ivan Oberg asked for comments on the **June 7, 2012 minutes**. Jerry Asmussen moved to approve the June 7, 2012 minutes. Albert Roberts seconded the motion and the motion passed unanimously.

Treasurer's Report #710, which covers the checking account activity for June 8, 2012 to July 5, 2012, inclusive was presented for the Board's approval. The following vouchers/checks are approved for payment:

Payroll direct withdrawals; on 6-19-12 totaling \$8,460.01,
Payroll direct withdrawals; on 7-3-12 totaling \$6,876.90,
Voucher (check) numbers; 9589 to 9612 totaling \$44,796.10,
Direct withdrawals on 6-8-12 totaling \$2,694.46, on 6-18-12 totaling \$12.60, on 6-19-12 totaling \$189.56, on 6-21-12 totaling \$2,570.04, on 6-21-12 totaling \$160.00, on 6-25-12 totaling \$4.79, on 6-26-12 totaling \$653.28, on 6-26-12 totaling \$214.72, on 6-26-12 totaling \$12.90, on 6-26-12 totaling \$34.19, on 6-27-12 totaling \$200.00 on 6-28-12 totaling \$213.20, on 6-30-12 totaling \$0.05, on 7-2-12 totaling \$11.04, on 7-5-12 totaling \$189.56, on 7-5-12 totaling \$160.00 and on 6-11-12 a transfer of \$3,300.00 to the savings account. The deposits totaled \$63,955.53 and

expenditures totaled \$67453.40. Albert Roberts moved to approve Treasurer's Report #710 as presented. Jerry Asmussen seconded the motion, and the motion passed unanimously.

Supervisor Reports: Jerry Asmussen reported that one landowner near Ivan reported to him that they received upwards of 3 inches of rain last month.

Albert Roberts reported that the final draft for the **Okanogan County Critical Areas Ordinance** is out for review. The Planning Commission will hold a public meeting on last comments on July 23 and intend to send it on to the Commissioners. Agriculture will be exempt under the Voluntary Stewardship Program rules. **Doubletree Farm** in the Methow is hosting a Tilth Producers farm walk on Monday, July 9 at Noon. There will be a **public office candidate forum** on July 11 at 7:00 PM at the Okanogan Grange.

Associate Supervisor Reports: There were no associate supervisor reports.

District Manager's Report: Craig Nelson explained that we need to select a **new election administrator** per Conservation Commission rule. Laura Clark was the named administrator but with her departure we are required to submit a new person to fill this role. He noted that he and Kim Simpson have discussed it and both feel they could do it but we need Board guidance by the next meeting. Craig noted that we will notify Bill Eller at the Conservation Commission that for the time being he should keep Craig and Kim informed until the Board can approve a new resolution.

We spent out our funds for the Commission **Implementation (Category 1 and Category 2) funds**. It took some creative spending at the end because one of our cooperators did not spend all of the funds they were allotted. As a result the District purchased three Apple iPads for staff to use in the field to conduct GIS, soils analysis, and such.

Craig also noted that staff would like to limit **cost-share** recipients on the current fiscal year to implementing their projects by this coming November if we can approve their cost-share by the September Board meeting as a way to prevent last minute budget issues at the end of the fiscal year. Craig also advised the board that the funds available for cost share are down this year due to reductions in grant funds and he has had discussions with Mark Clark from the Commission regarding the appropriation of funds to districts and new ways to allocate the funds so that highly performing districts are able to obtain more funds.

Terri Williams reported that she did final inspections on all of our Implementation grant projects and they all look really good.

Contracts & Conservation Plans

There were no contracts. Randy Kelley noted that he had a few conservation plans for the Board to review later.

Natural Resources Conservation Services:

Randy Kelly reviewed information on the NRCS **office space sub-lease** to CDs. He also advised the board of that a **new employee Luke Cerise** began work on July 2nd.

Agency Reports:

No agency reports.

Old Business

Terri Williams reported that **WADE training** was awesome. She attended classes in the GIS, Livestock and Riparian tracks. Bob Clark reported that he attended many courses on ArcGIS and learned about many new tools available to planners. Kim Simpson had a very good session with the Conservation Commission. She also stated that she attended a couple of sessions for Supervisors and found the information very beneficial. She also attended the State Auditor session and had some good discussion there as well. Kim encouraged the board supervisors to attend next year's session if at all possible.

Task List

- #3 Background checks – Remove item since all checks are up to date
- #13 WADE training – Completed – remove from list
- #15 White paper and letter regarding water rights – A draft version has been created but letter not finalized for sending
- #19 – Competitive Efficiencies grant – The application has been written, Craig will review and submit by July 10th, 2012
- #20 – Priority purchases for the Implementation grant – Completed – remove from list

Public Comments: No public comments were given.

New Business

Craig Nelson provided information on the WSCC Livestock Program Budget request for the coming biennium. Jerry Asmussen moved to approve the WSCC **Livestock Program Budget** request for \$60,000 each fiscal year for the FY 14-15 Biennium. Albert Roberts seconded the motion, and the motion passed unanimously.

Kim Simpson informed the board that the Line of Credit renewal was due by August and the cost is \$300 per year. After some discussion on whether or not the line of credit was still needed, Albert Roberts moved to renew our line of credit in the amount of \$30,000. Jerry Asmussen seconded the motion and the motion passed unanimously.

The **WA Association of Conservation District Dues** assessment is \$3,800 for 2012. Jerry Asmussen moved to approve paying the WACD dues in the amount of \$3,800. Albert Roberts seconded the motion, and the motion passed unanimously.

Bob Clark reported that he has put together a funding proposal to install more **fish screens** on pumping diversions in the Okanogan River for consideration by the **Colville Confederated Tribes**. If approved for submittal and the project is funded we would install 38 fish screens under the program over the next 13-18 months. The total proposal is for \$432,743. Bob also reported that on a closely related note, we appear to be positively progressing toward a programmatic permit for the entire fish screening program in the Okanogan River basin. Jerry Asmussen moved to approve submitting the proposal. Albert Roberts seconded the motion, and the motion passed unanimously.

With Laura Clark's vacated position, it is necessary to appoint a new **petty cash custodian**. Resolution 2012-02 appoints Kirsten Cook as the new custodian, with Bob Clark and Craig Nelson as alternates. Jerry Asmussen moved to approve resolution 2012-02 Petty Cash. Albert Roberts seconded the motion, and the motion passed unanimously.

There was further discussion of office space options for the District. We discussed the opportunity to acquire new space. The Board was in agreement that we should try to stay with NRCS but if costs dictate we move out of the USDA Ag Service Center we should try to stay in Okanogan or immediately adjacent to town.

Craig discussed options that he thought might work such as office spaces and properties available. Craig will do some more looking and will report back to the Board at the next meeting.

Craig reminded everyone that the BBC filming crew that came to the area last year to film the area and interview locals about wolf reintroduction into the Pacific Northwest has released their film which was picked up by the Discovery Channel. It will air on the Discovery Channel on Saturday, July 7 at 8:00 PM. It is called Man vs. Wolf.

Ivan Oberg **adjourned** the meeting at 7:42 PM.

Summary of Motions

Albert Roberts moved to approve the agenda as presented. Jerry Asmussen seconded the motion and the motion passed unanimously.

Jerry Asmussen moved to approve the June 7, 2012 minutes. Albert Roberts seconded the motion and the motion passed unanimously.

Albert Roberts moved to approve Treasurer's Report #710 as presented. Jerry Asmussen seconded the motion, and the motion passed unanimously.

Jerry Asmussen moved to approve the WSCC Livestock Program Budget request for \$60,000 each fiscal year for the FY 14-15 Biennium. Albert Roberts seconded the motion, and the motion passed unanimously.

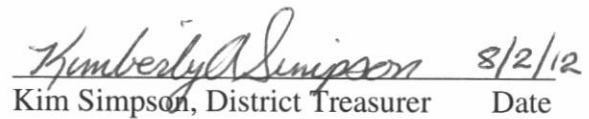
Albert Roberts moved to renew our line of credit in the amount of \$30,000. Jerry Asmussen seconded the motion and the motion passed unanimously.

Jerry Asmussen moved to approve paying the WACD dues in the amount of \$3,800. Albert Roberts seconded the motion, and the motion passed unanimously.

Jerry Asmussen moved to approve submitting the proposal to Colville Confederated Tribes for fish screen installations in the amount of \$432,743. Albert Roberts seconded the motion, and the motion passed unanimously.

Jerry Asmussen moved to approve resolution 2012-02 Petty Cash. Albert Roberts seconded the motion, and the motion passed unanimously.


Ivan Oberg, Chair 8/2/12
Date


Kim Simpson, District Treasurer 8/2/12
Date